

2020–2021 Verification Worksheet: Dependent Student

Step 1 - Student Information:

Student's Name (First, MI, Last)

Student's ID #

Student's Address (include apt. #)

City

State

Zip Code

Date of Birth

Student's Primary Phone # (include area code)

Student's Primary Email Address

Step 2 – Household Information:

Carefully read the following instructions, and in the table below, report:

- Yourself,
- Your parents, including step-parents, even if you do not live with your parents. Do not include your non-custodial parent.
- Your parent(s)' other dependent children if; your parent(s) will provide more than half of their support from July 1, 2020 through June 30, 2021 or if the other children would be required to provide parental information if they were completing a FAFSA for 2020–21. Include children who meet either of these standards even if the children do not live with the parents.
- Other people only if they now live with your parent(s) and your parent(s) will provide more than half of their support from July 1, 2020 through June 30, 2021.
- Provide college information for those students attending at least half-time during 2020-21 in a program leading to a degree, diploma, or certificate.

If more space is needed, attach a separate page with the student's name and Student ID Number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>		

Step 3 – Student's Tax Filing Status – Calendar Year 2018:

Have you or will you be required to file a 2018 U.S. federal tax return?

_____ **YES**

_____ **NO, and I had no earnings from work.**

_____ **NO, but I had some earnings from work.** In addition to completing this form, please submit all W-2 forms received for 2018 as well as a student *Non-Tax Filer's Statement* for 2018.

Step 4 – Parent(s)' Tax Filing Status – Calendar Year 2018:

Have your parent(s) filed or will they be required to file a 2018 U.S. federal income tax return?

_____ **YES**

_____ **NO, and they had no earnings from work.** In addition to completing this form, please also submit a "*Verification of Nonfiling (VNF) Letter*" from the IRS dated on or after October 1, 2019, attesting that they did not file a 2018 IRS tax return. One may be obtained here: <https://www.irs.gov/individuals/get-transcript>.

_____ **NO, but they had some earnings from work.** In addition to completing this form, please submit a copy of all W-2 forms received for 2018 as well as a "*Verification of Nonfiling (VNF) Letter*" from the IRS dated on or after October 1, 2019, attesting that they did not file a 2018 IRS tax return. One may be obtained here: <https://www.irs.gov/individuals/get-transcript>.

Step 5 – Certification:

I certify all the information reported is complete and correct (the student and at least one parent must sign). A hand written signature, not typed, is required:

Student Signature

Date

Parent Signature

Date